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STATISTICAL SERVICE
1444 NICOSIA

Card Number
Business Register Number
Classification Code NACE 2

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	SER_NO
	NACE2

CONSTRUCTION AND LAND DEVELOPMENT SURVEY 2016

FOR OFFICIAL USE					
Weighting Coefficient	Employment Code	Economic Category	Geographical Code	Legal Entity of Enterprise	Institutional Sector

A. CHARACTERISTICS OF THE ENTERPRISE

- Name of Enterprise or Proprietor
.....
- Correspondence Address
(Street and number)
Postal Code Town/Village District
Post Office Box Postal Code of P.O. Box
Telephone Fax
- Legal Entity of Enterprise
- Kind of Activity
(describe fully)
.....

General Instructions

- The Construction and Land Development Survey covers enterprises active in land development, building construction and civil engineering projects. The purpose of this survey is to collect data on employment, production, expenses, stocks and capital investment. These data are considered necessary for the monitoring of the structural evolution of the sector.
- The Survey is carried out in accordance with the Statistics Law, No. 15(I)/2000. Refusal or negligence to provide the relevant information and the provision of inaccurate or incomplete information will render the respondent liable to the consequences of this Law.
- All questions should be answered with the highest possible accuracy. If you cannot provide the precise figures, you may give the nearest possible estimates.
- All data should refer to the period from **1st January to 31st December 2016.**
- ALL DATA COLLECTED WILL BE TREATED AS CONFIDENTIAL**

The Statistical Service is obliged under the Statistics Law to treat all the information collected as confidential and to use it solely for statistical purposes. No data for any individual enterprise may be published or disclosed to either public bodies or private individuals.

Stavros Karagiorgis
Acting Director
Statistical Service

August, 2017

B. EMPLOYMENT AND EARNINGS

1. Employment for 2016 - Number of job positions (quarterly average).

TOTAL	January-March	April-June	July-September	October-December
C10_Q1_TOT	C10_Q1_V01	C10_Q1_V02	C10_Q1_V03	C10_Q1_V04
.....				

2. Number of persons employed and their remuneration during 2016.

Occupational category of persons employed	Number of persons employed	Total number of weekly working hours for part-time employees	Average number of persons employed (full time equivalent)	Wages and salaries (€)	Employer's contributions to various funds (€)
Working proprietors and partners	C10_Q2_V01		C10_Q2_V02	C10_Q2_V03	C10_Q2_V04
					
Engaged family members without salary	C10_Q2_V05		C10_Q2_V06	C10_Q2_V07	
					
Full-time employees	C10_Q2_V08		C10_Q2_V09	C10_Q2_V10	C10_Q2_V11
					
Part-time employees	C10_Q2_V12	C10_Q2_V13	C10_Q2_V14		
					
TOTAL NUMBER OF PERSONS EMPLOYED	C10_Q2_V15		C10_Q2_V16	C10_Q2_V17	C10_Q2_V18
					
OF WHICH FEMALES			C10_Q2_V19		
					

3. Number of working days of the enterprise during 2016 (number of days the enterprise was open for the employees)

.....	C10_Q3
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4. Total number of working days lost during 2016 (including vacation and sick leave, public holidays, strikes, etc.) per employee

.....	C10_Q4
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C OUTPUT

	Value (€)	Variable code
(1) Turnover for 2016		C20_Q01
a. Income from the main construction activity		
i. New projects		C20_Q01ai
ii. Repairs/maintenance		C20_Q01aii
iii. Subcontracting		C20_Q01aiii
iv. Land Development (NACE 41.1 only)		C20_Q01aiv
b. Income from other, secondary construction activities		
i. New projects		C20_Q01bi
ii. Repairs/maintenance		C20_Q01bii
iii. Subcontracting		C20_Q01biii
iv. Land Development		C20_Q01biv
c. Sales of industrial items produced by the enterprise		C20_Q01c
d. Sales of goods purchased for re-sale by the enterprise in the same condition as purchased		C20_Q01d
e. Income from service activities		
i. Rents		C20_Q01ei
ii. Commissions		C20_Q01eii
iii. Resale of property		C20_Q01eiii
iv. Other (e.g. quantity surveying)		C20_Q01eiv
(2) Value of fixed assets produced by the enterprise for own use		C20_Q02
(3) Change (+/-) in stocks of goods (incl. buildings) produced by the enterprise (Carried forward from question 2 of part E "STOCKS")		C20_Q03
(4) Change (+/-) in stocks of buildings including land and plots for re-sale by the enterprise in the same condition as purchased. (Carried forward from questions 1 and 3 of part E "STOCKS")		C20_Q04
(5) Change (+/-) in stocks of the goods purchased for re-sale by the enterprise in the same condition as purchased. (Carried forward from question 4 of part E "STOCKS")		C20_Q05
(6) Change (+/-) in stocks of semi-finished goods and buildings (Carried forward from question 5 of part E "STOCKS")		C20_Q06
(7) Other revenue (please specify)		C20_Q07
(8) Purchases of goods for re-sale in the same condition as purchased		C20_Q08
(9) Purchases of property for re-sale in the same condition as purchased		C20_Q09
(10) TOTAL PRODUCTION VALUE {1+2+3+...+7-8-9}		C20_Q10
(11) Interest earned		C20_Q11
(12) Subsidies (for investments done)		C20_Q12
(13) Dividends received		C20_Q13
(14) Profit/loss (+/-) from sales of fixed assets		C20_Q14

Card Number	23-24-25-26
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C. a. PROJECTS ANALYSIS

Card Number	Type of projects constructed	Code of Project (CC)	Value of production (€)
23	New projects:		
			
			
			
			
			
			
			
			
			
			
			
			
			
24	TOTAL VALUE OF NEW PROJECTS	9999996	
24	Subcontracting:		
			
			
			
			
25	TOTAL VALUE OF SUBCONTRACTING	9999997	
25	Repairs / Maintenance:		
			
			
			
26	TOTAL VALUE OF REPAIRS / MAINTENANCE	9999998	
26	Value of fixed assets constructed by the enterprise for own use:		
			
26	TOTAL VALUE OF FIXED ASSETS CONSTRUCTED BY THE ENTERPRISE FOR OWN USE	9999999	

Card Number	30
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D. PURCHASES FOR 2016

	Value (€)	Variable code
TOTAL VALUE OF PURCHASES		C30_D_TOT
a. Purchases of goods for re-sale in the same condition as purchased		C30_D_a
b. Purchases of property for resale in the same condition as purchased		C30_D_b
c. Purchases of raw materials, packing materials, etc		C30_D_c
c. Purchases of spare parts and fuel (excluding fuel for transport)		C30_D_d

E. STOCKS AT THE BEGINNING AND END OF 2016

Type of stocks	1.1.2016 Value (€)	31.12.2016 Value (€)
	C30_Q1_START	C30_Q1_END
(1) Land and plots		
	C30_Q2_START	C30_Q2_END
(2) Goods (incl. buildings) produced by the enterprise		
	C30_Q3_START	C30_Q3_END
(3) Property purchased for re-sale in the same condition as purchased		
	C30_Q4_START	C30_Q4_END
(4) Goods purchased for resale in the same condition as purchased		
	C30_Q5_START	C30_Q5_END
(5) Work in progress and semi-finished buildings.....		
	C30_Q6_START	C30_Q6_END
(6) Construction materials and packing materials		
	C30_Q7_START	C30_Q7_END
(7) Other stocks (spare parts and fuel excl. fuel for transport)		
	C30_TOT_START	C30_TOT_END
TOTAL VALUE OF STOCKS		

F. PRODUCTION EXPENSES OF THE ENTERPRISE FOR 2016

Type of expenses	Value (€)	Variable code
(1) Value of construction materials		C40_Q01
(2) Packaging materials		C40_Q02
(3) Fuel (excl. for transport e.g. for power and heating, for production equipment, etc.)		C40_Q03
(4) Electricity		C40_Q04
(5) Water		C40_Q05
(6) Expenses on vehicles.....Licences.....Insurance.....		
a. Fuel and lubricants for vehicles		C40_Q06a
b. Repairs and other expenses of vehicles		C40_Q06b
c. Amount paid to others for transport of materials		C40_Q06c
(7) Amount paid to others for work done or services rendered to the enterprise		C40_Q07
(8) Amount paid for spare parts and repairs of machinery and equipment		C40_Q08
(9) Amount paid to others for repairs and maintenance of the buildings of the enterprise		C40_Q09
(10) Printing materials and stationery		C40_Q10
(11) Cost of materials used for the construction of fixed assets by the enterprise for its own use		C40_Q11
(12) Fees and licences (waste collection, sewerage, building permits etc)		C40_Q12
(13) Uniforms and safety equipments		C40_Q13
(14) Other production expenses (specify):.....		C40_Q14
TOTAL PRODUCTION EXPENSES		C40_TOT

G. ADMINISTRATIVE AND OTHER RELATED EXPENSES FOR 2016

Type of expenses	Value (€)	Variable code
(1) Telephone, postage, courier and other related charges		C50_Q01
(2) Advertising		C50_Q02
(3) Legal services		C50_Q03
(4) Accounting and auditing		C50_Q04
(5) Technical consultations		C50_Q05
(6) Insurance: (.....)		
a. Buildings and machinery		C50_Q06a
b. Motor vehicles		C50_Q06b
c. Project		C50_Q06c
d. Others (specify)		C50_Q06d
(7) Warehouse and storage		C50_Q07
(8) Entertainment allowances		C50_Q08
(9) Travelling expenses (locally and abroad)		C50_Q09
(10) Personnel training (seminars etc.)		C50_Q10
(11) Bank charges		C50_Q11
(12) Subscriptions (other than donations)		C50_Q12
(13) Patents and royalties		C50_Q13
(14) Payments to employment agencies and similar organizations for the provision of personnel		C50_Q14
(15) Payments for long-term rental and operational leasing of goods.....		C50_Q15
(16) Other administrative expenses (specify):		C50_Q16
TOTAL ADMINISTRATIVE EXPENSES		C50_TOT

H. RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES FOR 2016

Rents, interest, depreciation and indirect taxes	Value (€)	Variable code
(1) Rents paid on:		
a. Buildings and parking spaces.....		C60_Q01a
b. Land		C60_Q01b
(2) Rent for machinery and motor vehicles		C60_Q02
(3) Interest paid for loans incurred by the enterprise		C60_Q03
(4) Depreciation for buildings, machinery, motor vehicles and other fixed assets of the enterprise		C60_Q04
(5) Indirect taxes:		
a. Motor vehicle licences		C60_Q05a
b. Municipal/Community taxes (other than waste collection and sewerage)		C60_Q05b
c. Property tax		C60_Q05c
d. Stamp duties		C60_Q05d
e. Other indirect taxes (transfers)		C60_Q05e
TOTAL OF RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES		C60_TOT

Card Number	70
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I. CAPITAL INVESTMENTS FOR 2016

Type of investment	Purchases Value (€)	Sales Value (€)
	C70_Q1_P	C70_Q1_S
(1) Land and plots for own use		
	C70_Q2_P	C70_Q2_S
(2) Old buildings constructed before 2016		
	C70_Q3_P	C70_Q3_S
(3) New structures (purchase, construction, large-scale repairs and renovations including air conditioning appliances and electrical installations).....		
	C70_Q4_P	C70_Q4_S
(4) Transport equipment		
	C70_Q5_P	C70_Q5_S
(5) Furniture and fixtures		
	C70_Q6_P	C70_Q6_S
(6) Computers		
	C70_Q7_P	C70_Q7_S
(7) Software		
	C70_Q8_P	C70_Q8_S
(8) Machinery and other mechanical equipment		
	C70_TOT_P	C70_TOT_S
TOTAL OF PURCHASES / SALES		

Card Number	80
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I. FORECASTS FOR 2017

		Variable Code
(1) Number of persons employed		C80_Q1
(2) Total expenses (production, administrative, rents and indirect taxes) (€)		C80_Q2
(3) Wages and salaries (€).....		C80_Q3
(4) Production value (€).....		C80_Q40
(5) Investments		C80_Q5

Auditing Office Information:

Name of Auditor/Accountant:

Name of accounting firm:

Address:

Telephone:

Email:

Name of the person in the enterprise that provided the information:

Position:..... Phone number:.....

Email:

Data from final accounts:

Yes (1)

☐

No (0)

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REMARKS

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FOR OFFICIAL USE

Interviewer Date

Checked and coded by Date.....