

Card Number
Serial Number of Enterprise
Business Register Number
Activity Code NACE 2

00	CNO
	SNO
	REG_NO
	NACE2

INDUSTRIAL PRODUCTION SURVEY 2023

Weight 1	Weight 2	Employment Code	Economic Category	Geographical Code	Legal Status	Institutional Sector

A. CHARACTERISTICS OF THE ENTERPRISE

1. Name of Enterprise or Proprietor
.....
2. Factory/Workshop Address
(Number and street)
Postal Code Town/Village District
3. Correspondence Address
(Number and street)
Postal Code Town/Village District
- Post Office Box Postal Code of P. O. Box
- Telephone Fax
4. Legal Status of Enterprise.....
5. Kind of Activity (describe fully)
.....

General Instructions

1. This survey covers enterprises in the Industrial sector. Its scope is to collect basic statistical data relevant to the structure of the sector and its contribution to the economy of Cyprus.
2. The Survey is carried out in accordance with the Official Statistics Law, No. 25(I)/2021. Refusal or negligence to provide the relevant information and the provision of inaccurate or incomplete information will render the respondent liable to the consequences of this Law.
3. All questions should be answered with the highest possible accuracy. If you cannot give precise figures you may give the nearest possible estimates.
4. All data should refer to the period from **1st January 2023 to 31st December 2023**.

5. ALL DATA COLLECTED WILL BE TREATED AS CONFIDENTIAL

The Statistical Service is obliged, under the Statistics Law, to treat all the information collected as confidential and to use it solely for statistical purposes. No data for any individual enterprise may be published or disclosed to either public bodies or private individuals.

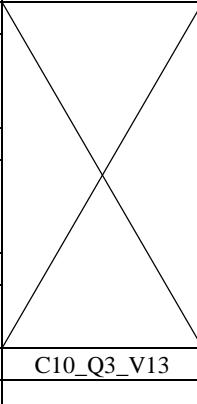
Stavros Karagiorgis
Director
Statistical Service

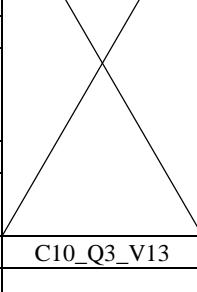
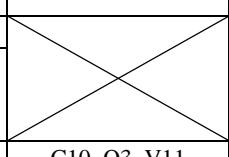
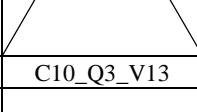
B. EMPLOYMENT AND LABOUR COSTS

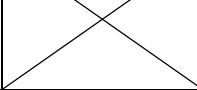
- Number of persons employed for 2023 (Annual average using the headcount in each quarter).

TOTAL (average)	January-March	April-June	July-September	October-December
C10_Q2_V1	C10_Q2_V2	C10_Q2_V3	C10_Q2_V4	C10_Q2_V5
.....

- Number of persons employed and their remuneration during 2023.

Occupational category of employees	Number of persons employed	Total number of weekly working hours for part-time employees	Average number of persons engaged in full time equivalent	Wages and salaries (€)	Employer's contributions to various funds (€)
Working proprietors and partners	C10_Q3_V01		C10_Q3_V02	C10_Q3_V03	C10_Q3_V04

Engaged family members without salary	C10_Q3_V05		C10_Q3_V06	C10_Q3_V07	
	
Full-time employees	C10_Q3_V08		C10_Q3_V09	C10_Q3_V10	C10_Q3_V11

Part-time employees	C10_Q3_V12	C10_Q3_V13	C10_Q3_V14		
		
TOTAL NUMBER OF PERSONS EMPLOYED	C10_Q3_V17		C10_Q3_V18	C10_Q3_V19	C10_Q3_V20

- Number of working days of the enterprise during 2023 (number of days the enterprise was open for the employees).

.....	C10_Q4
.....	C10_Q5

- Total number of working days lost during 2023 (including vacation and sick leave, public holidays, strikes etc.) per employee.

C. TURNOVER

A. Sales	B. Fares and Export Expenditures.....	C. Discounts.....
		Value (€) Code
(1) Total value of sales for 2023{ A-B-C}	C20_Q01
a. Turnover from the main industrial activity	C20_Q01A
b. Turnover from other secondary industrial activities.....	C20_Q01B
c. Turnover from trading activities	C20_Q01C
d. Turnover from services activities	C20_Q01D
e. Turnover from construction activities	C20_Q01E
(2) Value of capital goods produced by the enterprise for own use.....	C20_Q02
(3) Change (+/-) in stocks of the goods produced by the enterprise (Find from question 1 of part E “STOCKS”)).....	C20_Q03
(4) Change (+/-) in stocks of the goods purchased for re-sale by the enterprise in the same condition as purchased. (Find from question 3 of part E “STOCKS”)).....	C20_Q04
(5) Change (+/-) in stocks of semi-finished goods (Find from question 2 of part E “STOCKS”))	C20_Q05
Other revenue:		
(6) Rent	C20_Q06
(7) Commissions	C20_Q07
(8) Subsidies (for production or export of goods)	C20_Q08
(9) Other revenue (specify)	C20_Q09
(10) TOTAL {(1) to (9) except (1)a, (1)b, (1)c, 1(d) and (1)e}	C20_Q10
(11) Purchases of goods for re-sale in the same condition as purchased	C20_Q11
PRODUCTION VALUE OF THE ENTERPRISE {10-11}	C20_TOT
(12) Interest earned.....	C20_Q12
(13) Subsidies (for investments)	C20_Q13
(14) Dividends, exchange rate difference, shares, etc.....	C20_Q14
(15) Profit/loss (+/-) from sales of fixed assets	C20_Q15

C. a. BREAKDOWN OF THE SALES OF ITEMS PRODUCED BY THE ENTERPRISE

Serial Number C21SNO	Sales of goods produced and other industrial income by kind (in order of importance)	Code of Product C21_CODE	Unit		Sales	
			Type	Code	Quantity	Value (€)
				C21UNIT	C21_QTY	C21_VALUE
01
02
03
04
05
06
07
08
09
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
99	TOTAL	99999999	

D. PURCHASES FOR 2023

	Value (€)	Code
TOTAL VALUE OF PURCHASES	C30_D_TOT
a. Purchases of goods for re-sale in the same condition as purchased	C30_D_A
b. Purchases of raw materials, packing materials etc.....	C30_D_B
c. Purchases of spare parts and non-transport fuel.....	C30_D_C

E. STOCKS AT THE BEGINNING AND END OF 2023

Category of stocks	1.1.2023 Value (€)	31.12.2023 Value (€)
(1) Finished goods produced by the enterprise	C30_Q1_START	C30_Q1_END

(2) Semi-finished goods	C30_Q2_START	C30_Q2_END

(3) Goods purchased for re-sale in the same condition as purchased	C30_Q3_START	C30_Q3_END

(4) Raw materials and packing materials	C30_Q4_START	C30_Q4_END

(5) Other stocks (fuel and spare parts)	C30_Q5_START	C30_Q5_END

TOTAL VALUE OF STOCKS	C30_TOT_START	C30_TOT_END

F. PRODUCTION EXPENSES OF THE ENTERPRISE FOR 2023

Direct Cost	Value (€)	Code
(1) Value of raw materials used for the production of goods and services	C40_Q01
(2) Packing materials	C40_Q02
(3) Fuel for power and heating (oil, charcoal, gas etc.)	C40_Q03
(4) Electricity	C40_Q04
(5) Water	C40_Q05
(6) Expenses on vehicles.....Licences.....Insurance.....		
a. Fuel and lubricants for vehicles	C40_Q06A
b. Repairs and other expenses of vehicles	C40_Q06B
c. Amount paid to others for transport of materials	C40_Q06C
(7) Amount paid to others for work done or services rendered to the enterprise	C40_Q07
(8) Amount paid for spare parts and repairs of machinery and equipment	C40_Q08
(9) Amount paid to others for repairs and maintenance of the buildings of the enterprise	C40_Q09
(10) Printing materials and stationery	C40_Q10
(11) Cost of materials used for the production of own account capital goods.....	C40_Q11
(12) Fees (waste collection, sewerage etc.)	C40_Q12
(13) Uniforms, clothing and replacements	C40_Q13
(14) Other production expenses (specify):	C40_Q14
TOTAL VALUE OF PRODUCTION EXPENSES	C40_TOT

G. ADMINISTRATIVE AND OTHER RELATED EXPENSES FOR 2023

Type of expenses	Value (€)	Code
(1) Telephone, postage, courier and other related charges	C50_Q01
(2) Advertising	C50_Q02
(3) Legal services	C50_Q03
(4) Accounting and auditing	C50_Q04
(5) Technical – consultancy services	C50_Q05
(6) Insurance: (.....)		
a. Buildings and machinery	C50_Q06A
b. Motor vehicles	C50_Q06B
c. Commodities	C50_Q06C
d. Others (specify)	C50_Q06D
(7) Warehouse and storage	C50_Q07
(8) Entertainment allowances	C50_Q08
(9) Traveling expenses (inside the country and abroad)	C50_Q09
(10) Personnel training (seminars etc.)	C50_Q10
(11) Bank charges	C50_Q11
(12) Subscriptions (other than donations)	C50_Q12
(13) Patents and royalties	C50_Q13
(14) Payments for agency workers.....	C50_Q14
(15) Payments for long-term rental and operational leasing	C50_Q15
(16) Other administrative expenses (specify)	C50_Q16
TOTAL VALUE OF ADMINISTRATIVE EXPENSES	C50_TOT

H. RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES FOR 2023

Rent, interest, depreciation and indirect taxes	Value (€)	Code
(1) Rent on buildings and parking spaces	C60_Q01
(2) Rent on land.....	C60_Q02
(3) Rent for machinery and motor vehicles	C60_Q03
(4) Interest paid on loans incurred by the enterprise	C60_Q04
(5) Depreciation for capital goods of the enterprise	C60_Q05
(6) Indirect taxes:		
a. Motor vehicle licences	C60_Q06A
b. Municipal/Community taxes (other than waste collection and sewerage)	C60_Q06B
c. Immovable property tax	C60_Q06C
d. Stamp duties	C60_Q06D
e. Other indirect taxes	C60_Q06F
(7) Excise duties (included in sales value)	C60_Q07
TOTAL OF RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES	C60_TOT

I. CAPITAL INVESTMENTS FOR 2023

Type of equipment	Purchases Value (€)	Sales Value (€)
(1) Land and plots	C70_Q1_P	C70_Q1_S
(2) Old buildings constructed before 2023.....	C70_Q2_P	C70_Q2_S
(3) New structures (purchase, construction, large-scale repairs, and renovations including air conditioning appliances and electrical installations).....	C70_Q3_P	C70_Q3_S
(4) Transport equipment	C70_Q4_P	C70_Q4_S
(5) Furniture and fixtures	C70_Q5_P	C70_Q5_S
(6) Computers and hardware	C70_Q6_P	C70_Q6_S
(7) Software	C70_Q7_P	C70_Q7_S
(8) Machinery and other equipment	C70_Q8_P	C70_Q8_S
(9) Intangible goods.....	C70_Q9_P	C70_Q9_S
TOTAL OF PURCHASES/SALES	C70_TOT_P	C70_TOT_S

J. EXPECTED EMPLOYMENT AND TURNOVER FOR 2024

(1) Number of persons employed.....	C80_Q1
(2) Turnover (€) of the enterprise.....	C80_Q2

IA. ADDITIONAL INFORMATION FOR 2023

	Value (€)	Code
A. Revenue		
1. Dividends received.....	C90_QA1
2. Exchange rate difference.....	C90_QA2
3. Donations and contributions (mainly for non-profit organizations)	C90_QA3
4. Bad debts recovered.....	C90_QA4
5. Recovery from insurance.....	C90_QA5
6. Deferred income.....	C90_QA6
7.	C90_QA7
B. Expenses		
1. Bad debts written off.....	C90_QB1
2. Donations and contributions	C90_QB2
3. Fines	C90_QB3
4. Exchange rate difference	C90_QB4
5. Impairment in the value of investments and intangible assets	C90_QB5
6. Damage from property or stocks write off.....	C90_QB6
7.	C90_QB7
8.	C90_QB8
9.	C90_QB

IB. INFORMATION ON THE EQUITY CAPITAL OF THE ENTERPRISE

Is the company owned by foreign controlled investors? Yes No

If the answer above is "Yes", please fill out the following:

1. The company is owned by foreign controlled investors since:

2. Foreign investors with immediate control: private or legal persons, permanent residents of a country other than Cyprus who hold more than 50 per cent of the share capital. The owner can be a company, other legal person or a private individual. Private individuals do not need to fill in names.

Name	Share of voting power %	Country of origin	Country code
1.
2.
3.
4.
5.
Total share of voting power		

3. Ultimate controlling institutional unit: refers to the parent enterprise of the whole enterprise group in the world, i.e. the enterprise which is not controlled by any other enterprise. Private individuals do not need to fill in names. Do not complete if it is the same as Q.2.

Name	Share of voting power %	Country of origin	Country code
1.
2.
3.

Auditing Office Information:

Name of Auditor/Accountant:

Name of auditing firm:

Address:

Telephone:..... Email:.....

Name of the person from the enterprise that provided the information: Position:

..... Telephone:

Email:.....

Data received from final financial statements:

Yes (1) No (0)

Total value of expenses: **Profit / Loss before tax:**

REMARKS:

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FOR OFFICIAL USE

Interviewer Date

Final check by Date