

Card Number  
Serial Number of Enterprise  
Activity Code NACE Rev.2.1  
Activity Code NACE Rev.2

|    |         |
|----|---------|
| 00 | CNO     |
|    | SER_NO  |
|    | NACE2.1 |
|    | NACE2   |

**WHOLESALE AND RETAIL TRADE SURVEY 2025**

| FOR OFFICIAL USE      |                 |                   |                   |                            |                      |
|-----------------------|-----------------|-------------------|-------------------|----------------------------|----------------------|
| Weighting Coefficient | Employment Code | Economic Category | Geographical Code | Legal Status of Enterprise | Institutional Sector |
|                       |                 |                   |                   |                            |                      |

**A. CHARACTERISTICS OF THE ENTERPRISE**

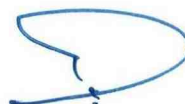
1. Name of Enterprise or Proprietor .....
2. Address .....  
(Number and street)  
Postal Code ..... Town/Village ..... District .....
3. Correspondence Address .....  
Postal Code ..... Town/Village ..... District .....  
Post Office Box ..... P.O.B. Postal Code .....  
Telephone .....
4. Legal Status of Enterprise .....
5. Kind of Activity (describe fully) .....

**General Notes**

- 1.The survey covers all activities in the Wholesale and Retail Trade sector. The scope of the survey is to collect basic statistical data related to the structure and the contribution of this sector to the Cyprus economy.
- 2.The Survey is carried out in accordance with the Official Statistics Law, No. 25(I)/2021. Participation in the survey is compulsory by Law. Refusal, omission or negligence in providing data, non-compliance with the deadlines set or the provision of false, incomplete or inaccurate data will render the respondent liable to the consequences of this Law.
- 3.All data should refer to the period **from 1<sup>st</sup> January 2025 to 31<sup>st</sup> December 2025.**

**4.ALL DATA COLLECTED WILL BE TREATED AS CONFIDENTIAL**

The Statistical Service is obliged under the Official Statistics Law of 2021 to treat all the information collected as confidential and to use it solely for statistical purposes. No data for any individual enterprise may be published or disclosed to either public bodies or private individuals.



Stavros Karagiorgis  
Director  
Statistical Service

## B. EMPLOYMENT AND LABOUR COSTS FOR 2025

### 1. Employment for 2025 - Number of headcount (quarterly average)

| Yearly Average | January-March | April-June | July-September | October-December |
|----------------|---------------|------------|----------------|------------------|
| C10_Q2_V1      | C10_Q2_V2     | C10_Q2_V3  | C10_Q2_V4      | C10_Q2_V5        |
| .....          | .....         | .....      | .....          | .....            |

### 2. Number of persons engaged and their remuneration during 2025.

| Occupational category of employees | Number of persons employed | Total number of weekly working hours for part-time employees | Average number of persons engaged (full time equivalent) | Wages and salaries (€) | Employer's contributions to various funds (€) |
|------------------------------------|----------------------------|--------------------------------------------------------------|----------------------------------------------------------|------------------------|-----------------------------------------------|
| Working proprietors and partners   | C10_Q3_V01                 | X                                                            | C10_Q3_V02                                               | C10_Q3_V03             | C10_Q3_V04                                    |
|                                    | .....                      |                                                              | .....                                                    | .....                  | .....                                         |
| Family members without salary      | C10_Q3_V05                 |                                                              | C10_Q3_V06                                               | C10_Q3_V07             | X                                             |
|                                    | .....                      |                                                              | .....                                                    | .....                  |                                               |
| Full-time employees                | C10_Q3_V08                 |                                                              | C10_Q3_V09                                               | C10_Q3_V10             | C10_Q3_V11                                    |
|                                    | .....                      |                                                              | .....                                                    | .....                  | .....                                         |
| Part-time employees                | C10_Q3_V12                 | C10_Q3_V13                                                   | C10_Q3_V14                                               | .....                  | .....                                         |
|                                    | .....                      | .....                                                        | .....                                                    | .....                  | .....                                         |
| TOTAL NUMBER OF EMPLOYEES          | C10_Q3_V17                 | X                                                            | C10_Q3_V18                                               | C10_Q3_V19             | C10_Q3_V20                                    |
|                                    | .....                      |                                                              | .....                                                    | .....                  | .....                                         |

### 3. Number of working days of the enterprise during 2025 (number of days the enterprise was open for the employees).

|       |            |
|-------|------------|
| ..... | C10_Q4_V01 |
| ..... | C10_Q5_V01 |

### 4. Total number of working days lost during 2025 (including vacation and sick leave, strikes etc.) per employee.

**C. TURNOVER FOR 2025**

|                                                                                                                                                                                       | Value (€) | Code           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------|
| <b>(1) TOTAL VALUE OF SALES AND SERVICES FOR 2025<br/>{a+b+c+d}</b>                                                                                                                   | .....     | <b>C20_Q01</b> |
| a. Revenue from the main trading activity:                                                                                                                                            |           |                |
| i. Sales of goods purchased for resale by the enterprise in the same<br>condition as purchased.....                                                                                   | .....     | C20_Q01A1      |
| ii. Commissions.....                                                                                                                                                                  | .....     | C20_Q01A2      |
| b. Revenue from sales of goods produced by the enterprise (industrial<br>activity) .....                                                                                              | .....     | C20_Q01B       |
| c. Revenue from construction activities.....                                                                                                                                          | .....     | C20_Q01C       |
| d. Revenue from sales of services                                                                                                                                                     |           |                |
| i. Rents received.....                                                                                                                                                                | .....     | C20_Q01D1      |
| ii. Value of repairs rendered to others .....                                                                                                                                         | .....     | C20_Q01D2      |
| iii. Other services (specify).....                                                                                                                                                    | .....     | C20_Q01D3      |
| <b>(2) Value of fixed assets produced by the enterprise for own use.....</b>                                                                                                          | .....     | <b>C20_Q02</b> |
| <b>(3) Change (+/-) in stocks of the goods produced by the enterprise<br/>(Calculated in question 1 of part E "STOCKS") .....</b>                                                     | .....     | <b>C20_Q03</b> |
| <b>(4) Change (+/-) in stocks of the goods purchased for resale by the<br/>enterprise in the same condition as purchased.<br/>(Calculated in question 3 of part E "STOCKS") .....</b> | .....     | <b>C20_Q04</b> |
| <b>(5) Change (+/-) in stocks of semi-finished goods<br/>(Calculated in question 2 of part E "STOCKS") .....</b>                                                                      | .....     | <b>C20_Q05</b> |
| <b>(6) Other revenue (specify) .....</b>                                                                                                                                              | .....     | <b>C20_Q06</b> |
| <b>(7) TOTAL {(1) to (6) except (1)a, (1)b, (1)c and (1)d}</b>                                                                                                                        | .....     | <b>C20_Q07</b> |
| <b>(8) Purchases of goods for resale in the same condition as purchased .....</b>                                                                                                     | .....     | <b>C20_Q08</b> |
| <b>PRODUCTION VALUE OF THE ENTERPRISE {7-8}</b>                                                                                                                                       | .....     | <b>C20_TOT</b> |
| (9) Interest .....                                                                                                                                                                    | .....     | C20_Q09        |
| (10) Other subsidies.....                                                                                                                                                             | .....     | C20_Q10        |
| (11) Dividends received.....                                                                                                                                                          | .....     | C20_Q11        |
| (12) Profit/loss (+/-) from sales of fixed assets .....                                                                                                                               | .....     | C20_Q12        |

#### D. PURCHASES FOR 2025

|                                                                           | Value (€) | Code             |
|---------------------------------------------------------------------------|-----------|------------------|
| <b>TOTAL VALUE OF PURCHASES</b>                                           | .....     | <b>C30_D_TOT</b> |
| a. Purchases of goods for resale in the same condition as purchased ..... | .....     | C30_D_A          |
| b. Purchases of raw materials, packing materials, etc.....                | .....     | C30_D_B          |
| c. Purchases of spare parts and fuel (excluding fuel for transport).....  | .....     | C30_D_C          |

#### E. STOCKS AT THE BEGINNING AND END OF 2025

| Type of stocks                                                             | 1.1.2025<br>Value (€) | 31.12.2025<br>Value (€) |
|----------------------------------------------------------------------------|-----------------------|-------------------------|
|                                                                            | C30_Q1_START          | C30_Q1_END              |
| (1) Finished goods produced by the enterprise.....                         | .....                 | .....                   |
|                                                                            | C30_Q2_START          | C30_Q2_END              |
| (2) Semi-finished goods .....                                              | .....                 | .....                   |
|                                                                            | C30_Q3_START          | C30_Q3_END              |
| (3) Goods purchased for resale in the same condition<br>as purchased ..... | .....                 | .....                   |
|                                                                            | C30_Q4_START          | C30_Q4_END              |
| (4) Raw materials and packing materials .....                              | .....                 | .....                   |
|                                                                            | C30_Q5_START          | C30_Q5_END              |
| (5) Other stocks (spare parts and fuel excluding fuel for transport) ..... | .....                 | .....                   |
|                                                                            | <b>C30_TOT_START</b>  | <b>C30_TOT_END</b>      |
| <b>TOTAL VALUE OF STOCKS</b>                                               | .....                 | .....                   |

**F. PRODUCTION EXPENSES OF THE ENTERPRISE FOR 2025**

| Type of expenses                                                                               | Value (€) | Code           |
|------------------------------------------------------------------------------------------------|-----------|----------------|
| (1) Cost of raw materials used for the production of goods and services .....                  | .....     | C40_Q01        |
| (2) Packing materials .....                                                                    | .....     | C40_Q02        |
| (3) Fuel (excluding fuel for transport, e.g. for heating or production) .....                  | .....     | C40_Q03        |
| (4) Electricity .....                                                                          | .....     | C40_Q04        |
| (5) Water .....                                                                                | .....     | C40_Q05        |
| (6) Expenses on vehicles.....Licences.....Insurance.....                                       |           |                |
| a. Fuels and lubricants for vehicles.....                                                      | .....     | C40_Q06A       |
| b. Repairs and other expenses of vehicles.....                                                 | .....     | C40_Q06B       |
| c. Amount paid to others for transport .....                                                   | .....     | C40_Q06C       |
| (7) Amount paid to others for work done or services rendered to the enterprise .....           | .....     | C40_Q07        |
| (8) Amount paid for spare parts and repairs of machinery and equipment .....                   | .....     | C40_Q08        |
| (9) Amount paid to others for repairs and maintenance of the buildings of the enterprise ..... | .....     | C40_Q09        |
| (10) Printing materials and stationery .....                                                   | .....     | C40_Q10        |
| (11) Cost of materials used for the production of own account fixed assets .....               | .....     | C40_Q11        |
| (12) Fees (waste collection, sewerage, etc.) .....                                             | .....     | C40_Q12        |
| (13) Uniforms and clothing .....                                                               | .....     | C40_Q13        |
| (14) Other production expenses (cleaning materials, etc):<br>.....                             | .....     | C40_Q14        |
| <b>TOTAL PRODUCTION EXPENSES</b>                                                               | .....     | <b>C40_TOT</b> |

**G. ADMINISTRATIVE AND OTHER RELATED EXPENSES FOR 2025**

| Type of expenses                                                               | Value (€) | Code           |
|--------------------------------------------------------------------------------|-----------|----------------|
| (1) Telephone, postage, courier and other related charges.....                 | .....     | C50_Q01        |
| (2) Advertising.....                                                           | .....     | C50_Q02        |
| (3) Legal services.....                                                        | .....     | C50_Q03        |
| (4) Accounting and auditing.....                                               | .....     | C50_Q04        |
| (5) Technical – consultancy services.....                                      | .....     | C50_Q05        |
| (6) Insurance: (.....)                                                         |           |                |
| a. Buildings and machinery.....                                                | .....     | C50_Q06A       |
| b. Motor vehicles.....                                                         | .....     | C50_Q06B       |
| c. Commodities.....                                                            | .....     | C50_Q06C       |
| d. Others (specify) .....                                                      | .....     | C50_Q06D       |
| (7) Warehouse and storage.....                                                 | .....     | C50_Q07        |
| (8) Entertainment allowances.....                                              | .....     | C50_Q08        |
| (9) Traveling expenses (domestic and abroad).....                              | .....     | C50_Q09        |
| (10) Personnel training (seminars, etc).....                                   | .....     | C50_Q10        |
| (11) Bank charges.....                                                         | .....     | C50_Q11        |
| (12) Subscriptions (other than donations).....                                 | .....     | C50_Q12        |
| (13) Patents and royalties.....                                                | .....     | C50_Q13        |
| (14) Payments for agency workers.....                                          | .....     | C50_Q14        |
| (15) Payments for long-term rental and operational leasing of goods.....       | .....     | C50_Q15        |
| (16) Other administrative expenses (maintenance charges, newspapers, etc)..... | .....     | C50_Q16        |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b>                                           | .....     | <b>C50_TOT</b> |

**H. RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES FOR 2025**

| Rent, interest, depreciation and indirect taxes                                                            | Value (€) | Code           |
|------------------------------------------------------------------------------------------------------------|-----------|----------------|
| (1) Rent paid on:                                                                                          |           |                |
| a. Buildings and parking spaces.....                                                                       | .....     | C60_Q01A       |
| b. Land.....                                                                                               | .....     | C60_Q01B       |
| (2) Rent for machinery and motor vehicles.....                                                             | .....     | C60_Q02        |
| (3) Interest paid on loans incurred by the enterprise.....                                                 | .....     | C60_Q03        |
| (4) Depreciation for buildings, machinery, motor vehicles<br>and other fixed assets of the enterprise..... | .....     | C60_Q04        |
| (5) Indirect taxes:                                                                                        |           |                |
| a. Motor vehicle licences.....                                                                             | .....     | C60_Q05A       |
| b. Municipal taxes (other than waste collection and sewerage).....                                         | .....     | C60_Q05B       |
| c. Property tax.....                                                                                       | .....     | C60_Q05C       |
| d. Stamp duties.....                                                                                       | .....     | C60_Q05D       |
| e. Other indirect taxes.....                                                                               | .....     | C60_Q05E       |
| <b>TOTAL OF RENT, INTEREST, DEPRECIATION AND INDIRECT<br/>TAXES</b>                                        | .....     | <b>C60_TOT</b> |

# **I. CAPITAL INVESTMENTS FOR 2025**

| Type of investment                                                                                                                             | Purchases<br>Value (€) | Sales<br>Value (€) |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------|
|                                                                                                                                                | C70_Q1_P               | C70_Q1_S           |
| (1) Land and plots.....                                                                                                                        | .....                  | .....              |
| (2) Old buildings constructed prior to 2025 and used:                                                                                          | C70_Q2A_P              | C70_Q2A_S          |
| a. as residences .....                                                                                                                         | .....                  | .....              |
|                                                                                                                                                | C70_Q2B_P              | C70_Q2B_S          |
| b. in economic activity .....                                                                                                                  | .....                  | .....              |
| (3) New structures (purchase, construction, large-scale repairs & adaptations<br>incl. air conditioning appliances & electrical installations) | C70_Q3_P               | C70_Q3_S           |
|                                                                                                                                                | C70_Q4_P               | C70_Q4_S           |
| (4) Transport equipment.....                                                                                                                   | .....                  | .....              |
|                                                                                                                                                | C70_Q5_P               | C70_Q5_S           |
| (5) Furniture and fixtures.....                                                                                                                | .....                  | .....              |
|                                                                                                                                                | C70_Q6_P               | C70_Q6_S           |
| (6) Computers and software .....                                                                                                               | .....                  | .....              |
| a. Computers .....                                                                                                                             | C70_Q6A_P              | C70_Q6A_S          |
|                                                                                                                                                | .....                  | .....              |
| b. Software .....                                                                                                                              | C70_Q6B_P              | C70_Q6B_S          |
|                                                                                                                                                | .....                  | .....              |
|                                                                                                                                                | C70_Q7_P               | C70_Q7_S           |
| (7) Machinery and other equipment (specify) .....                                                                                              | .....                  | .....              |
|                                                                                                                                                | C70_TOT_P              | C70_TOT_S          |
| <b>TOTAL OF PURCHASES/SALES</b>                                                                                                                | .....                  | .....              |

**J. BRANCHES COVERED IN THIS QUESTIONNAIRE**

| S/N | Branch name | Address | Description of activity |
|-----|-------------|---------|-------------------------|
| 1.  |             |         |                         |
| 2.  |             |         |                         |
| 3.  |             |         |                         |
| 4.  |             |         |                         |
| 5.  |             |         |                         |
| 6.  |             |         |                         |
| 7.  |             |         |                         |
| 8.  |             |         |                         |

**K. EXPECTED EMPLOYMENT AND TURNOVER IN 2026**

|                                                                  |       |        |
|------------------------------------------------------------------|-------|--------|
| (1) Number of persons employed .....                             | ..... | C80_Q1 |
| (2) Total value of sales and services of the enterprise (€)..... | ..... | C80_Q2 |

**L. ADDITIONAL INFORMATION FOR 2025**

|                                                                             | Value (€) | Code    |
|-----------------------------------------------------------------------------|-----------|---------|
| <b>A. REVENUE</b>                                                           |           |         |
| (1) Exchange rate difference.....                                           | .....     | C90_QA1 |
| (2) Donations and contributions (mainly for non profit organizations) ..... | .....     | C90_QA2 |
| (3) Bad debts recovered.....                                                | .....     | C90_QA3 |
| (4) Recovery from insurance.....                                            | .....     | C90_QA4 |
| (5) Deferred income.....                                                    | .....     | C90_QA5 |
| (6) .....                                                                   | .....     | C90_QA6 |
| (7) .....                                                                   | .....     | C90_QA7 |
| <b>B. EXPENSES</b>                                                          |           |         |
| (1) Bad debts written off.....                                              | .....     | C90_QB1 |
| (2) Donations and contributions .....                                       | .....     | C90_QB2 |
| (3) Fines .....                                                             | .....     | C90_QB3 |
| (4) Exchange rate difference .....                                          | .....     | C90_QB4 |
| (5) Impairment in the value of investments and intangible assets .....      | .....     | C90_QB5 |
| (6) Damage from property or stocks write off.....                           | .....     | C90_QB6 |
| (7) .....                                                                   | .....     | C90_QB7 |
| (8) .....                                                                   | .....     | C90_QB8 |
| (9) .....                                                                   | .....     | C90_QB9 |

# **M. INFORMATION ON THE EQUITY CAPITAL OF THE ENTERPRISE FOR 2025**

Is the company owned by foreign controlled investors? Yes ☐ No ☐

1. The company is owned by foreign controlled investors since: .....

2. **Investors with immediate control:** private individuals or legal entities - either residents of Cyprus or permanent residents of a country other than Cyprus - who hold more than 50% of the share capital. The owner may be a company, another legal entity, or a private individual. Private individuals **are not required to provide names. Do not complete this section if there are no investors with immediate control.**

| Name    | Share of voting power (%) | Country of origin | Country code |
|---------|---------------------------|-------------------|--------------|
| 1. .... | .....                     | .....             | .....        |
| 2. .... | .....                     | .....             | .....        |
| 3. .... | .....                     | .....             | .....        |
| 4. .... | .....                     | .....             | .....        |
| 5. .... | .....                     | .....             | .....        |

3. **Ultimate controlling institutional unit:** refers to the parent enterprise of the entire enterprise group worldwide, i.e. the enterprise that is not controlled by any other enterprise. It represents the top level of control within the group. If the ultimate controlling unit is a private individual, **you do not need to provide a name.**

| Name    | Share of voting power (%) | Country of origin | Country code |
|---------|---------------------------|-------------------|--------------|
| 1. .... | .....                     | .....             | .....        |
| 2. .... | .....                     | .....             | .....        |
| 3. .... | .....                     | .....             | .....        |

**Auditing Office Information:**

Name of the auditor/accountant: .....

Name of the auditing office: .....

Address: .....

Telephone: .....

Email: .....

**Person (in the enterprise) that provided the information:** .....

Position: ..... Telephone: .....

Email: .....

**Data received from final financial statements:**

**YES (1)** ☐

NO (2) ☐

**If YES please provide the Profit / Loss before tax: .....**

## REMARKS

[illegible]

**FOR OFFICIAL USE**

**Total value of expenses:** .....

**Profit / Loss before tax:** .....

Interviewer .....

Date .....

Final check by .....

Date .....